**ROADMAP SAMPLE 2**

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| **January – March 2018** | **April – June 2018** | **July - September 2018** | **October – December 2018** |
| **Deliverables*** BCM Program Administration
* BCM Training & Awareness
* Threat & Risk Assessment
* Emergency Response Teams
* Incident Mgmt/Response Team
* Pandemic Plan
 | **Deliverables*** Incident Mgmt/Response Team
* Business Impact Analysis
* Relocation Strategy
* Emergency Response Team
 | **Deliverables*** Business Recovery Plans - Maint
* Business Recovery Plans – New
* Emergency Response Team
 | **Deliverables*** BCM Roadmap 2017
* BCM Program Overview
* Emergency Response Team
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| **Tasks****BCM Program Administration*** Update BCM Charter, Policy & Stds
* Update BCM Program Overview
* Develop BCM Repository Retention Schedule and Version Control
* Build status tracking docs for program and its components

**Training and Awareness** * Document Training Standards and 1 Page Employee Awareness Doc

**Threat & Risk Assessment** * Update HQ TRA from 12/14

**Emergency Response Teams*** Build 2015 Exercise & Maint Schedule
* Build ERT Plan for new site

**Incident Mgmt/Response Teams*** Update IMT Plan and Contact List
* Schedule Mock Disaster Exercise
* Hold ENS Notification Exercise

**Pandemic Plan** * Build Short Pandemic Plan
* Update Incident Mgmt/Response Plan
 | **Tasks****Incident Mgmt./ Response Team*** Build mock disaster exercise
* Hold training & mock disaster exercise
* Document post-exercise report
* Hold ENS Notification Exercise

**Business Impact Analysis (BIA)*** Complete BIAs for 5 Business Units/Products
* Document & present results

**Relocation Strategy** * Formally Develop a Working Relocation Strategy for Business Units (work from home, use corp. sites, etc.)
* Identify Costs, Requirements and People Concentration Risk

**Emergency Response Team*** Build ERT for new site
* Maintain ERT Plans
 | **Tasks****Incident Mgmt./ Response Team*** Hold ENS Notification Exercise

**Business Recovery Plans (BRPs) - Maint*** Formally update BRPs developed in 2015
* Conduct Walkthrough Exercise of Each Plan
* Receive Management Approval of Updated Plans

**Business Recovery Plans (BRPs) - New*** Build New Plans for Business Units with new BIAs
* Conduct Walkthrough Exercise of Completed Plans
* Receive Management Approval of Updated Plans

**Emergency Response Team*** Maintain ERT Plans
 | **Tasks****Incident Mgmt./ Response Team*** Hold ENS Notification Exercise

**BCM Roadmap** * Develop roadmap and budget for incremental progress in 2016
* Review with Steering Committee for approval

**BCM Program Overview** * Update State of the BCM Program Overview Document
* Publish updated document

**Emergency Response Team*** Maintain ERT Plans
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| **ONGOING DELIVERABLES** |
| * **BCM Steering Committee Meeting**
* **BCMMETRICS Compliance Update**
* **BCM Status Reports**
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